



## Audit and Risk Committee of the City of London Academies Trust

**Date:** THURSDAY, 1 JULY 2021

**Time:** 10.00 am

**Venue:** VIRTUAL PUBLIC MEETING (ACCESSIBLE REMOTELY)

**Members:** Peter Bennett, Sponsor Trustee (Chairman) Dawn Elliott, Co-opted Trustee  
Edward Benzecry, Co-opted Trustee Alderman Robert Howard, Sponsor Trustee  
Tijs Broeke, Sponsor Trustee

**Enquiries:** Antoinette Duhaney  
Antoinette.Duhaney@cityoflondon.gov.uk

### Accessing the virtual public meeting

**Members of the public can observe this virtual public meeting at the below link:**

<https://youtu.be/VjSgaRuFNls>

This meeting will be a virtual meeting and therefore will not take place in a physical location.

**John Barradell**  
**Town Clerk and Chief Executive**

## **AGENDA**

1. **APOLOGIES**

2. **DECLARATIONS**

3. **MINUTES**

To agree the public minutes of the meeting held on 25th February 2021.

**For Decision**  
(Pages 5 - 6)

4. **QUESTIONS**

5. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

6. **EXCLUSION OF THE PUBLIC**

**MOTION** – That the public be excluded for the remaining items of business as they are likely to involve discussion on matters deemed commercially sensitive to the City of London Academies Trust.

**For Decision**

7. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 25th February 2021.

**For Decision**  
(Pages 7 - 8)

8. **OUTSTANDING ITEMS**

Report of the Town Clerk.

**For Information**  
(Pages 9 - 10)

9. **INTERNAL AND EXTERNAL AUDIT UPDATE**

Report of the Chief Financial Officer.

**For Decision**  
(Pages 11 - 28)

10. **TRUST STRATEGIC RISK REGISTER**

Report of the Chief Financial Officer.

**For Information**  
(Pages 29 - 36)

11. **HEALTH AND SAFETY MONITORING IN TRUST SCHOOLS**

Report of the Director of Estates & Facilities Management.

**For Information**  
(Pages 37 - 38)

12. **NON-PUBLIC QUESTIONS**

13. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND THE COMMITTEE AGREES CAN BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

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## **AUDIT AND RISK COMMITTEE OF THE CITY OF LONDON ACADEMIES TRUST**

**Thursday, 25 February 2021**

### **Minutes of the virtual meeting of the Audit and Risk Committee of the City of London Academies Trust**

#### **Present**

#### **Members:**

Peter Bennett  
Edward Benzecry  
Tijs Broeke

Dawn Elliott  
Alderman Robert Howard

#### **Officers:**

Mark Emmerson	- Chief Executive Officer
Billy Harvey	- Director of ICT
Claire Hersey	- Chief Financial Officer
Smith Umoren	- Director of Estates and Facilities Management
Clare Verga	- Chief Standards Officer
Anne Bamford	- Community & Children's Services Department
Antoinette Duhaney	- Town Clerk's Department

#### **1. APOLOGIES**

There were no apologies.

#### **2. DECLARATIONS**

There were no declarations.

#### **3. MINUTES**

RESOLVED – That the public minutes of the meeting held on 03.12.20 be agreed as a correct record.

#### **4. QUESTIONS**

There were no questions.

#### **5. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There was no other business.

#### **6. EXCLUSION OF THE PUBLIC**

RESOLVED - That the public be excluded for the remaining items of business as they are likely to involve discussion on matters deemed commercially sensitive to the City of London Academies Trust.

#### **7. NON-PUBLIC MINUTES**

The non-public minutes of the meeting held on 03.12.20 were agreed as a correct record.

8. **OUTSTANDING ACTIONS (FEBRUARY 2021)**  
Trustees considered a report of the Town Clerk regarding outstanding actions arising from previous meetings.
9. **CHIEF FINANCIAL OFFICER UPDATE**  
Trustees considered a report of the CFO regarding key assurance and risk matters for the Committee.
10. **INTERNAL AND EXTERNAL AUDIT UPDATE**  
Trustees considered a report of the CFO regarding internal and external audit matters.
11. **TRUST STRATEGIC RISK REGISTER**  
The Committee considered a report capturing the strategic risks for CoLAT.
12. **HEALTH AND SAFETY MONITORING IN TRUST SCHOOLS**  
The Committee considered a report providing an update on measures to ensure compliance with Health & Safety Regulations.
13. **NON-PUBLIC QUESTIONS**  
There were no non-public questions.
14. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND THE COMMITTEE AGREES CAN BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**  
There was no other business.

**The meeting closed at 11.02 am**

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Chairman

**Contact Officer: Antoinette Duhaney**  
**Antoinette.Duhaney@cityoflondon.gov.uk**

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